



A GUIDE FOR CORPORATE TEAMS

HOST A HYGIENE KIT BUILD

**Small essentials.
A meaningful impact.**

Everything your company needs to collect supplies,
assemble hygiene kits and deliver them to our



WHY IT MATTERS

Every day, hundreds of our neighbors come to The Midnight Mission for a meal, a hot shower, essential services and a moment of dignity. A hygiene kit puts basic personal care back in someone's hands.

WHY BUILD AS A TEAM

A kit build turns an afternoon of teamwork into direct support. It brings departments together, gives everyone a hands-on role and leaves a visible result.

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Plan your build

Five steps and a supply checklist

02

Deliver your kits

Drop-off hours and large donations

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Volunteer on-site, drives and contacts

FIVE STEPS TO A SUCCESSFUL KIT BUILD

1

Set your goal and date

Choose how many kits your team will build and pick a date for the build. Name a point person to coordinate.

2

Let us know you're coming

Contact our Gifts-in-Kind team before you start so we can share current needs and plan for your delivery.

3

Collect the supplies

Run an office collection drive, set up a company match, or purchase in bulk. New, unopened items only.

4

Build the kits together

Set up an assembly line in a break room or conference room, or bring your group to build on-site with us.

5

Deliver and share the impact

Drop off your kits in Skid Row and share photos with your team. Tag @themidnightmission so we can say thanks.

EACH KIT SHOULD INCLUDE

- ☐ Soap
- ☐ Toothpaste
- ☐ Toothbrush
- ☐ Comb
- ☐ Deodorant
- ☐ Shampoo
- ☐ Lotion

Pack each kit in a clear, gallon-size zip-top bag.

PACKING TIPS

- Travel or trial sizes fit best and are easy to carry.
- All items must be new and unopened.
- Leave out medications, vitamins and ointments; we can't accept them.
- Keep every kit the same so distribution is fair and fast.
- Pack finished kits in sturdy boxes and label the count on each.

SHOPPING MATH

One of each item per kit. For a build of [NUMBER] kits, buy [NUMBER] of every item on the list, plus the same number of bags. Buying in bulk or asking a vendor partner to donate supplies stretches your budget further.

02 · DELIVER YOUR KITS

BRING THEM TO SKID ROW

ADDRESS

The Midnight Mission
601 S. San Pedro St.
Los Angeles, CA 90014

DROP-OFF HOURS

Monday–Friday
7 a.m. to 7 p.m.
Saturday, 8 a.m. to 4 p.m.

TAX RECEIPTS

Donations are tax-deductible as allowed by law. Ask for a receipt at drop-off.

Large or corporate delivery? Contact us in advance so our team can prepare storage and unloading support.

03 · GO FURTHER

MORE WAYS YOUR TEAM CAN HELP

Build and serve on-site

Bring your group to assemble kits at The Midnight Mission, then stay to hand them out to our neighbors.

Give from anywhere

Remote teammates can shop our Amazon Wishlist and ship items straight to us. Find it at midnightmission.org/gifts-in-kind.

Add a sock & underwear drive

New socks and underwear in all sizes are among our most requested items. Pair them with your kit build.

Make it a company match

Pair employee giving with a corporate gift or workplace giving to multiply your team's impact.

Pull up a chair. BE PART OF THE WORK.

QUESTIONS OR READY TO PLAN YOUR BUILD?

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Learn more

midnightmission.org/gifts-in-kind
[@themidnightmission](https://twitter.com/themidnightmission)

